22222 VOID □ a Employee's social security number For Official Use Only > OMB No. 1545-9008			
b Employer identification number (EN)  1 Wages, Eps, other compensation  2 Federal income tax withheld  c Employer's name, address, and ZIP code  3 Social security wages  4 Social security tax withheld			
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		paper rorms must compny with this standards and be machine readable.  Photocopies are not acceptable. Use a Form W-3 even if only one paper Form W-2 is being filed. Make sure both the Form W-3 and	
		paper Form W-2: is being filled. Make sure both the Form W-3 and Form(s) W-2 show the correct tax year and employer identification number (EIN). Make a copy of this form and keep it with Copy D (For Employer) of Form(s) W-2 for your records. The IRS recommends	
		retaining copies of these forms for 4 years. <b>E-Filing</b>	When To File Paper Forms  Mail Form W-3 with Copy A of Form(s) W-2 by January 31, 2023.
		The SSA strongly suggests employers report Form W-3 and Forms W-2 Copy A electronically instead of on paper. The SSA provides two free e-filing options on its Business Services Online (BSO) website.	Where To File Paper Forms Send this entire page with the entire Copy A page of Form(s) W-2 to:
		W-2 Online. Use fill-in forms to create, save, print, and submit up to 50 Forms W-2 at a time to the SSA.     File Upload. Upload wage files to the SSA you have created using payroll or tax software that formats the files according to the SSA's	Social Security Administration Direct Operations Center Wilkes-Barre, PA 18769-0001
		Specifications for Filing Forms W-2 Electronically (EFW2). W-2 Online fill-in forms or file unloads will be on time if submitted by	Note: If you use "Certified Mail" to file, change the ZIP code to  "18769-0002." If you use an IRS-approved private delivery service, add  "ATTN: W-2 Process, 1150 E. Mountain Dr." to the address and change
		January 31, 2023. For more information, go to www.SSA.gov/bso. First-time filers, select "Register"; returning filers, select "Log In."	the ZIP code to "18702-7997." See Pub. 15 (Circular E), Employer's Tax Guide, for a list of IRS-approved private delivery services.
		For Privacy Act and Paperwork Reduction	n Act Notice, see the separate instructions.